

Staff Summary Report



Council Meeting Date:

5/20/2010

Agenda Item Number: _____

SUBJECT: Request approval of one year renewal of a contract with Siemens Water Technologies Corporation for the purchase of odor control chemicals for the Water Utilities Department.

DOCUMENT NAME: 20100520fst14 PURCHASES (1004-001)

COMMENTS: (WUD08-154-03) Total contract amount shall not exceed \$200,000 for the one year renewal term.

PREPARED BY: Ted Stallings, CPPB, Procurement Officer, 480-350-8617

REVIEWED BY: Michael Greene, CPM, Central Services Administrator, 480-350-8516
Don Hawkes, Water Utilities Manager, 480-350-2660

LEGAL REVIEW BY: David Park, Assistant City Attorney, 480-350-8227

DEPARTMENT REVIEW BY: Jerry Hart, CPA, Financial Services Manager, 480-350-8505

FISCAL NOTE: Sufficient funds have been appropriated in Water/Wastewater Fund cost center 3034 for the anticipated expenditures during the current fiscal year.

RECOMMENDATION: Approve the renewal of the contract.

ADDITIONAL INFO: Background Information

This contract provides for the purchase of odor controlling chemicals for the Water Utilities Department. This is the second of four renewal extensions.

Contractor Performance

Siemens Water Technologies Corporation was rated by the Water Utilities Department on the following criteria;

- Personnel responsiveness, cooperation and availability
- Overall quality of products or services delivered
- Timeliness of performance
- Quality of follow up in resolving complaints or problems
- Promptness in submitting accurate invoices

In all categories, Siemens Water Technologies Corporation received scores indicating they were meeting or exceeding standards as established by the contract. It is the recommendation of the department to renew the contract.

No cost increase has been requested by the Contractor.